



**High-quality Christ-centered Education since 1997**

## **EMPLOYMENT APPLICATION PACKAGE**

### **MISSION:**

Parkview Christian Academy exists to provide a high-quality Christ-centered education rooted in Biblical Truth, training leaders who have identified God-given gifts and excel in their chosen path.

Lower Campus (Preschool-5<sup>th</sup>)  
201 W. Center Street  
Principal: Craig Rapinchuk

Upper Campus (6<sup>th</sup>-12<sup>th</sup>)  
202 E. Countryside Pkwy  
Principal: John Gutman

Yorkville, IL 60560

## Process of Application

Only completed application packages will be considered. Please use the checklist below to ensure that your application is complete and considered.

- Before applying, please carefully and prayerfully evaluate the following spiritual foundational statements to determine if these match your faith commitments:
  - Salvation is only in Jesus Christ; no good works, no other Savior.
  - Scripture is God's revelation, the final & absolute authority on all matters of faith and life.
  - Faith alone believes God; is a gift of God, not of any work or will in man.
  - God's Grace is God's sole motivator toward humans; man is fully fallen.
  - All of God's plan is to the Glory of God alone.
- Read the Mission Statement
- Write and include a Cover Letter to the appropriate building principal
- Prepare and include a current Resume
- Complete and include the employment application in this document
  - Read the Statement of Faith
  - Read the Admission Policy Statement
- Provide a copy of:
  - Teaching license (for teaching positions only)
  - Transcripts (for teaching positions only)
  - Two letter of recommendation (all positions)

Send all information for preschool – 5<sup>th</sup> grade and BAC to:

Craig Rapinchuk at [crapinchuk@parkviewchristian.net](mailto:crapinchuk@parkviewchristian.net)  
201 W. Center Street  
Yorkville, IL 60560

Send all information for 6<sup>th</sup>-12<sup>th</sup> grade to:

John Gutman at [jgutman@parkviewchristian.net](mailto:jgutman@parkviewchristian.net)  
202 E. Countryside Pkwy  
Yorkville, IL 60560

## Parkview Christian Academy Application for Employment

Parkview Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability. Functioning as a faith based not for profit organization, we do discriminate on the basis of faith and religion. Any form of harassment is prohibited.

Name (First name, middle initial, last name)		Social Security Number		Date of application	
Address (Street, City, State, Zip)			Home phone		Cell phone
Position(s) applied for (including grade or department)			Email Address		

Position or possible positions for which you are applying:     Full-time     Part-time     Substitute

Date you can begin at Parkview: \_\_\_\_\_

Previous employment (Previous 5 years and related work experience)

Employer	Address	Phone	Responsibility	Years at job

Experiences or skills specific to position applied for

Experience/Skill	Date

Additional training or education

School/Institution	Date	Degree/Certificate

What do you consider your major strengths, relative to the position applied for?

List any disabilities that may impede your ability to perform duties specific to the position applied for:

What do you most enjoy about working with children? What is most frustrating?

Briefly explain why you wish to be employed by Parkview Christian Academy.

What is your definition of a Christian?

Give a brief account of your Christian faith journey.

Where do you attend church?

What are your hobbies or other interests?

**References (List any that you wish – other than those who have provided letters of reference)**

Name	Position/Relationship	Contact number

<b><u>For Office Use Only:</u></b>	
_____ Date Received	_____ Interview Date
_____ References Checked	_____ TB Test Results
_____ Credentials Checked	_____ Statement of Faith
_____ Background Check Forms	_____ Appropriate Degree/Cert

## STATEMENT OF FAITH

1. We believe in the Scriptures of the Old and New Testaments as verbally inspired of God, and inerrant in the original writings, and that they are of supreme and final authority in faith and life. We recognize no other revelation in writings or in life other than the Old and New Testament and Jesus Christ (2 Timothy 3:16).
2. We believe in the one almighty, unchangeable and infallible God, creator of heaven and earth, who exists in three eternal and co-equal persons: Father, Son, and Holy Spirit (Matthew 28:19-20; John 1:1; Acts 5:3-4). He is truth and love, holy and wise, omniscient, omnipresent, and omnipotent, sovereign, just, and good.
3. We believe in Jesus Christ, the only begotten of God, conceived by the Holy Spirit, born of the Virgin Mary (Matthew 1:20-23), and is true God and true Man (John 1:1, 14; 17:3).
4. We believe that God the Holy Spirit is a personal being who convicts the world of sin, regenerates, indwells, comforts, empowers, guides, and bestows spiritual gifts on believers and that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ during this age (Romans 8:9-17). We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe that man was created from dust by a direct act of God and in His image (Genesis 1:26). We believe that all human beings are born with a sinful nature and, in the case of those who reach moral responsibility, become sinners in thought, word, and deed. Sin incurred physical death and also brings spiritual death, which is separation from God (Genesis 2:17; 3:6; Romans 5:12) and all human beings are in need of a Savior (Romans 3:10-23).
6. We believe that the Lord Jesus Christ died for our sins according to the Scriptures, was buried, and bodily rose from the dead as a representative and substitutionary sacrifice (I Corinthians 15:1-4). We believe that all who by faith receive Him as their Savior are justified on the basis of His blood shed on Calvary (Romans 5:8; 10:9-10).
7. We believe in "that blessed hope," the personal and imminent return of our Lord and Savior Jesus Christ (John 14:1-3; I Thessalonians 4:13-18).
8. We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved and the everlasting punishment of the lost (I Corinthians 15:51, 52; Revelation 20:11-15).
9. We believe that the Church, composed of all those who truly believe on the Lord Jesus Christ as their Savior, is the Body and Bride of Christ. We believe that Christ is the Head of the Body, which is the Church (Ephesians 1:22, 23); that all believers are baptized into the Body of Christ by the Holy Spirit, and thus having become members of one another, we are responsible to keep the unity of the Spirit in the bond of peace (I Corinthians 12:13; Ephesians 4:3).

## ADMISSION POLICY STATEMENT

Parkview Christian Academy (PCA) was founded and is governed by those who believe that children of believers must be educated according to God's Word, the Bible. This community of believers welcomes enrollment to any who desire to attend for other reasons, provided that the personal choice to enroll follows an understanding of what will be taught, and accompanies an agreement to follow the guidelines set forth in the Parent Student Handbook, as expressed in this Admissions Statement, and in accordance with the Statement of Faith. Each enrollee of this community is welcomed in Christian love through a reflection of both the Grace and Truth of Jesus Christ (John 1:14). All families must read and sign this admission statement yearly, indicating understanding of, and willingness to submit to, the teachings as stated below:

1. PCA is committed by faith to be governed by, led by, and educated through spiritually mature, Christian believers as board members, administrators, teachers, and support staff.
2. PCA is committed by faith to the interpretation of all subject material in light of a Biblical worldview. In broad summary: a Sovereign Creator and Law Giver, the Fall of man, and Redemption in Jesus Christ alone.
3. PCA is committed by faith to teach, wherever it is developmentally appropriate, and in connection with subject material and all community life, that the moral law of God is the only right standard of living. This includes but is not limited to:
  - a. A Biblical definition of love as: acts and interactions that demonstrate, at all times, that each human being is of infinite value simply because they were each created in the image of God. This is true even in light of the fact that each human being is corrupted by the fall into sin. *This prohibits PCA from teaching or interacting, by action or word as if uncontrolled anger, hitting, bullying, ridicule, sarcasm with intent to hurt or demean, isolation, control for the sake of control, etc. is acceptable in God's eyes. This list is not exhaustive.*
  - b. A Biblical definition of sexual purity as: human sexuality that is limited to the intimate physical union between one woman and one man, bound in marriage by a vow. *This prohibits PCA from teaching or interacting, by action or word, as if pre-marital, extra-marital, and same-gender sexual unions; pornography of any kind;*

*bestiality; polygamy; heterosexual co-habitation without marriage; excessive or inappropriate public displays of affection; excessive or dominating immodesty and/or indecency is acceptable in God's eyes. This also prohibits participants in the PCA community from engaging in Public Displays of Affection (PDA), whether hetero- or homo-sexual that suggest, promote, or display intimate physical union. This list is not exhaustive.*

c. A Biblical definition of human life as the immediate result of conception, and having infinite value. *This prohibits PCA from teaching or interacting, by action or word, as if abortion is acceptable in God's eyes. In connection with this, PCA will proactively teach, when developmentally appropriate, sexual purity within the confines of marriage and seek to train students in an understanding of the vast and deep responsibility associated with sexual intercourse and the pro-creation of human life.*

d. A Biblical definition of integrity as: interactions that demonstrate, at all times, an understanding of, and response to, God's ownership and distribution of all things whether in public or in private. *This prohibits PCA from teaching or interacting, by action or word that cheating, lying, stealing, sneaking, manipulation, rebellion, etc. is acceptable in God's eyes. This list is not exhaustive.*

e. A Biblical definition of human identity that is rooted in the 'awesome and wonderful' work of God in the intentional formation of each human in the womb (Psalm 139:14) and the unique position of humans above all other creatures as image-bearers of God (Genesis 1:27). *This definition of identity prohibits PCA from teaching or interacting, by action or word, as if attempts to alter the fundamental structure or representation of the human body are God-honoring choices. This includes gender changes, cross-dressing, structural changes such as snake-tongues and horns, excessive tattooing, and body mutilation. This list is not exhaustive.*

f. A Biblical definition of order as mutually responsible agreement to a set of guidelines that reflect the order and design of God's creation. This order ensures the progress of the whole child toward the peak of his or her potential. The guidelines for order at PCA are outlined in the Parent-Student Handbook for the academic, behavioral, emotional and spiritual growth of students at PCA.

g. In summary, the mission of PCA requires that Biblical truths, held in faith by the founding, governing, and teaching participants of PCA, be taught and integrated into all learning as the final and absolute authority on all matters of faith and life.

I, the undersigned, have read, understood and am in full agreement with the Biblical teachings at PCA as described in the Statement of Faith and in the Admission Policy Statement. Should I find myself in conflict with the faith-based teaching at PCA, as outlined above, I commit to peacefully seek an employment opportunity elsewhere.

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Applicant:

Date:

(Revised: April 2019)

## **Lifestyle Agreement**

Parkview Christian Academy expects all of its employees to model the same Christian values and lifestyle that it seeks to instill in its students. As an employee of Parkview, I recognize, understand, and agree to live by the Christian moral standards of the school as set forth below:

### Sexual Conduct

I agree that the Scripture dictates standards of sexual behavior. I promise that I will not, during my term of employment, engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: premarital sex, cohabitation, extramarital sex, homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic materials or Web sites, or sexual abuse or improprieties toward minors as defined by Scripture and Federal or State Law.

### General Lifestyle

I agree to manifest by precept and example the highest Christian virtue and personal decorum, serving as a Christian role model both in and out of school to students, and as an example to parents and fellow faculty members in judgment, respect, and Christian living. This includes, but is not limited to, the refraining from such activities as the excessive use of alcohol, tobacco products, illicit drugs, and the use of vulgar and profane language.

### Mission Statement

Parkview Christian Academy exists to provide high quality Christ-centered education rooted in Biblical Truth, training leaders who have identified God-given gifts and excel in their chosen path.

### Vision Statement

Heads grounded in Truth, Hands serving God's glory, Hearts surrendered to Christ.

### Agreement

I have read and support the mission and purpose of Parkview Christian Academy.

I understand that Parkview Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability. I further understand that any offer of employment is conditional on the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Parkview Christian Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Parkview Christian Academy such as employment records, performance reviews, personal references, and a criminal background check. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Parkview Christian Academy.

I certify that I have carefully read and understand the above lifestyle statements.

Applicant's Signature

Date

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