



Parkview Christian Academy was founded in 1997 and is a Preschool to 12th Grade private school located in Yorkville, IL. Current enrollment is north of 300 full time equivalents. Parkview has solid faculty and staff and tremendous facilities located in the heart of town. Strong growth has accompanied the past five to seven years. We're now seeking a leader to help implement systems and guide the school to its next level of success.

Please visit our website to learn more, <http://pcafalcons.com>. There's a good video on our homepage as well.

General Description

The Superintendent is the school's lead administrator and oversees the academic, administrative, spiritual, and overall management of Parkview Christian Academy.

Responsibilities

Spiritual:

- Encourage and engage faculty, parents, staff, and students.
- Lead faculty and staff to have confidence in Christ and themselves as they perform their daily tasks.
- Motivate faculty and staff to grow in their faith.
- Model with action, attitude, and speech a consistent daily walk with Jesus Christ.

Professional:

- Accept evaluation and redirection from the Parkview Christian Academy School Board yet lead this Board through decisions and realignments as needed.
- Stay abreast of educational developments through conferences, organizations, and publications.
- Strive to maintain personal and professional conduct which honors God in private and public matters.

Community:

- Energize and engage the families of Parkview Christian Academy to further the mission and vision.
- Establish meaningful relationship with local businesses and churches.
- Work effectively with the Department of Advancement and Marketing to promote the school to the surrounding communities.



Administrative:

- Assure the school complies with all federal, local, and state laws.
- Maintain accreditation from CSI and recognition from ISBE.
- Oversee the establish and implementation of the annual budget in conjunction with the Finance Committee.
- Oversee the human resources of the school.
- Possess business savvy almost more the educational savvy. Help establish systems to maintain and secure the school's future. Grow the student population in the short-term.
- Responsible for casting the overall vision for the future of Parkview Christian Academy along with completing long and short-term strategic plans in conjunction with the School Board.
- Represent the school as chief liaison and spokesman at meetings with community organization, government bodies, and media outlets.

Academic:

- Oversee the education and pedagogical direction of the Preschool to 12th Grade.
- Lead the school in educational objectives / philosophies and goal implementations in congruence with the dna of Parkview Christian Academy.
- Identify and research best practices and emerging trends in education and present these items to the school board.

Miscellaneous

- Contract will be for one to five years dependent on the interview process.
- The above list isn't all inclusive and the Parkview Christian Academy School Board reserves the right to adjust current or assign other duties.
- This position will report directly to the Parkview Christian Academy School Board.

Qualifications

Humble leadership with a strong business sense. Superintendent should be a follower of Christ who regular attends a local church. They may possess any degree and have experience in business or education.

Submittal

Please submit resumes to Jed Davis, Board President, at thisjed@gmail.com. You may call Jed as well with any questions at (630) 724-7600.