

Location: Parkview Christian Academy

Position Title: Principal Lower Campus (Pre-K to 5th grade)

Reporting to: Superintendent

Classification: Full time 12 month

Job summary: Provides the leadership necessary to assure an educational environment which is safe, pleasant, and a productive place to work and learn. Support and direct the staff as they seek to meet the needs of each student

Duties:

- Supervise and evaluate staff members. Collaborate with superintendent to recruit, select, and orient all new personnel.
- Be a reflective practitioner who demonstrates continued growth spiritually and professionally.
- Dynamic instructional leader with knowledge of how to effectively develop, implement, and integrate curriculum.
- Experience using data and research to drive decision making.
- Collaborative leadership style, committed to developing and supporting a collaborative culture.
- Clearly and effectively communicates verbally and in writing.
- Strong interpersonal skills with students, parents, colleagues, and community members.
- Strong organizational and management skills.
- Assist superintendent with long-term planning and program implementation.

Personal Qualifications:

- A born-again Christian who possesses a strong Christian testimony and evidence of spiritual maturity.
- Maintains a growing and vibrant relationship with Jesus Christ.
- Agrees with and follows the philosophy, goals, and doctrinal statement of PCA

Professional Qualifications:

- Bachelor's degree required, Master's degree in educational leadership or administration is preferred.
- Sufficient experience to be the educational leader in the building.

Contact Name: Dr. Ray Epperson

Contact Title: Superintendent

Contact phone: 630-553-5158

Contact email: repperson@parkviewchristian.net